

# TECHNICAL SPECIFICATIONS FOR RAGROOF THEATRE TEA DANCES

<b>Name of Show:</b> Outdoor Tea Dance with Ragroof Dancefloor	<b>Date:</b> 18/02/09
<b>Company:</b> Ragroof Theatre	<b>Revision No:</b> 1
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<b>Description of the event:</b>  Tea Dance. 2-4 hour event consisting of partner dancing open to the public/audience. Hosted by DJ, dance classes given by dance teacher, assisted by Ragroof Theatre dancers. Tea and cakes provided by the presenter. Ragroof Theatre can offer various options: <ul style="list-style-type: none"> <li>▪ <b>Option A:</b> the 'bare necessities' package, which gives you DJ plus dance teacher/host who will provide three mini-dance classes throughout the afternoon or evening. Teaching slots are usually around 15mins. DJ's tunes and the mini-dance classes can be in a variety of Ballroom, Latin or American Social dance rhythms or can be themed around one era e.g. Roaring 20s; 40s Swing.. In outdoor and party settings, the dance teacher role can be more as a facilitator of fun group dance experiences (example: leading a carnival samba or merengue). <b>Total: two artists booked.</b></li> <li>▪ <b>Option B:</b> As above, plus two artists co-hosting the event, providing dance demos/displays and assisting the teaching. <b>Total: four artists booked.</b></li> <li>▪ <b>Option C:</b> As in Option A, plus two couples providing special choreographed dance displays, co-hosting the event, providing dance demos and assisting the teaching. <b>Total: six artists booked.</b></li> <li>▪ <b>Option D:</b> as in Option A, plus three couples... <b>Total: eight artists booked.</b></li> <li>▪ <b>Option E:</b> As Option A with four couples.... <b>Total: ten artists booked</b></li> </ul>	
<b>Touring Company:</b>  The Touring Company totals : Production Manager: 1 Dance tutor: 1 DJ: 1 Dancers: Maximum, 8	
<b>Timings:</b>  Get in / Set up time: Up to 4 - 5 hours Event running time: 2-4 hours Get out time: 3 hours	
<b>Overview of Physical Production:</b> <ul style="list-style-type: none"> <li>▪ Get in, performance and get out programming must be arranged prior to arrival on site. The standard schedule comprises of get in, tea dance and get out in the same day unless arranged otherwise. Get out begins immediately after the tea dance.</li> </ul>	

**Requirements of Presenter:**

- We will require contact details of key liaison/site manager for arrival and any other contacts needed for operating prior to arrival on site.
- Vehicle access as close to show site as possible for unload and load plus parking for 1 van plus support cars (no.'s varying depending on location)
- Power source – 16amp supply run out to PA with 4 way distribution at end, C form type. All necessary cable covering and safety requirements to be provided and installed by the presenter.
- Suitable fire safety provisions.
- Information as to first aid provisions on site.
- Dependant on venue and specific needs per booking, additional support production crew may be necessary and will need to be negotiated with each presenter.
- If show is to be performed on more than one day then a secure space must be provided to keep props and costumes over night.
- Provide, set out and pack up audience seating and tables – numbers to be arranged with each presenter.
- Access to toilets close to the dancefloor.
- A backstage/changing area that is secure, or alternatively provide arrangements such as security guards to keep the backstage tent provided by Ragroof secure. If there is no secure area provided for the company the venue must take responsibility for stolen or damaged property that Ragroof suffers as a result of negligence.

We strongly recommend that the venue/presenter provide:

- Tea and cake stand
- Where this kind of stand cannot be provided by the venue, some sort of refreshment facilities should be provided by the venue.

**Company Provides:**

- A purpose built dance floor (5m x 9m) and backstage tent (3m x 4m).
- Unless otherwise arranged the company will provide own sound equipment comprising of:
  - 2 x CD players
  - 1 x DJ mixer, 6 channel with mic input
  - 2 x 500w speakers
  - 1 x Amp
  - 2 x stands
  - Power and input leads
  - Mic & stand
- Bunting
- 20 table cloths (if required. 1m x 1m pink gingham)
- 1 cake trolley (another can be brought at on request)

**Audience Profile:**

- The show is accessible, suitable to all (unless specifically arranged otherwise).
- Seating capacity: negotiable with each presenter.

Specific details per venue may differ and will be negotiated and updated into a subsequent version pending planning with each presenter.