

TECHNICAL SPECIFICATIONS FOR RAGROOF THEATRE TEA DANCES

Name of Show:	Outdoor Tea Dance without Ragroof Dancefloor	Date:	16/02/09
Company:	Ragroof Theatre	Revision No:	1
Technical Liaison: (temporary)	Laura Wright T: 01273 699 733 E: info@ragrooftheatre.com		
Contacts List:	Show Bookings co-ordinator: Anna Symes T: 020 7386 8113 M: 07974 970072 E: anna@ragrooftheatre.co.uk Company Director: Luan Blake T: 01273 699733 E: ragrooftheatre@yahoo.co.uk		
Description of the event:			
<p>Tea Dance. 2-4 hour event consisting of partner dancing open to the public/audience. Hosted by DJ, dance classes given by dance teacher, assisted by Ragroof Theatre dancers. Tea and cakes provided by the presenter.</p> <p>Ragroof Theatre can offer various options:</p> <ul style="list-style-type: none"> ▪ Option A: the 'bare necessities' package, which gives you DJ plus dance teacher/host who will provide three mini-dance classes throughout the afternoon or evening. Teaching slots are usually around 15mins. DJ's tunes and the mini-dance classes can be in a variety of Ballroom, Latin or American Social dance rhythms or can be themed around one era e.g. Roaring 20s; 40s Swing.. In outdoor and party settings, the dance teacher role can be more as a facilitator of fun group dance experiences (example: leading a carnival samba or merengue). Total: two artists booked. ▪ Option B: As above, plus two artists co-hosting the event, providing dance demos/displays and assisting the teaching. Total: four artists booked. ▪ Option C: As in Option A, plus two couples providing special choreographed dance displays, co-hosting the event, providing dance demos and assisting the teaching. Total: six artists booked. ▪ Option D: as in Option A, plus three couples... Total: eight artists booked. ▪ Option E: As Option A with four couples.... Total: ten artists booked 			
Touring Company:			
<p>The Touring Company totals :</p> <p>Dance tutor: 1 DJ: 1 Dancers: Maximum, 8</p>			
Timings:			
<p>Set up time: 2-3 hours</p> <p>Event running time: 2-4 hours</p> <p>Get out time: 1 hour</p>			

Requirements of Presenter:

- We will require contact details of key liaison/site manager for arrival and any other contacts needed for operating prior to arrival on site.
- Suitable fire safety provisions.
- Information as to first aid provisions on site.
- Dependant on venue and specific needs per booking, additional support production crew may be necessary and will need to be negotiated with each presenter.
- If show is to be performed on more than one day then a secure space must be provided to keep props and costumes over night.
- Provide, set out and pack up audience seating and tables – numbers to be arranged with each presenter.
- Access to toilets close to the dancefloor.
- A backstage/changing area that is secure. If there is no secure area provided for the company the venue must take responsibility for stolen or damaged property that Ragroof suffers as a result of negligence.
- Suitable dance floor (minimum 15m squared).
- Sound equipment comprising of:
 - 2 x CD players
 - 1 x DJ mixer, 6 channel with mic input
 - 2 x 500w speakers
 - 1 x Amp
 - 2 x stands
 - Power and input leads
 - Mic & stand

We also suggest that the venue/presenter provide:

- Tea and cake stand

Company Provides:

- Bunting
- 20 table cloths (if required. 1m x 1m pink gingham).

Audience Profile:

- The show is accessible, suitable to all (unless specifically arranged otherwise).
- Seating capacity: negotiable with each presenter.

Specific details per venue may differ and will be negotiated and updated into a subsequent version pending planning with each presenter.